

# **AGENDA**

## **ASSET Meeting**

City Hall, 515 Clark Ave

June 11, 2020

5:00 pm

Due to the COVID-19 Pandemic, this will be an electronic meeting. Access to the meeting may be done by video or call-in as follows:

<https://zoom.us/j/91422872195>

1-312-626-6799 OR 1-888-475-4499

Meeting ID: 914 2287 2195

1. CALL TO ORDER
2. WELCOME/ INTRODUCTIONS
3. APPROVAL OF MAY 14, 2020 ASSET MINUTES
4. TREASURER'S REPORT
5. REPORTS
  - A. Administrative Team
  - B. Volunteers
  - C. Agencies
6. OLD BUSINESS
  - A. Update on Joint Funder Priorities
  - B. Update on 28E Agreement
  - C. Update on Administrative Assistant position
7. NEW BUSINESS
  - A. Policies and Procedures
  - B. Reference Manual
  - C. Liaison Assignments
  - D. Letters of Intent
  - E. Expanded Service request
8. ADDITIONAL ITEMS
9. INFORMATION/ ANNOUNCEMENTS:
  - A. Letters of Intent due for potential ASSET Agencies: June 1, 2020
  - B. Next ASSET Administrative Team Meeting: June 3, 2020 (12:15 p.m.)
  - C. Next ASSET Meeting: August 13, 2020 at City Church (5:00 p.m.)
10. ADJOURNMENT